



DIRECTOR OF ADMINISTRATION AND MANAGEMENT
1950 DEFENSE PENTAGON
WASHINGTON, DC 20301-1950

27 December 2021

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Coronavirus Disease 2019 – Implementation of Measures Designed to Mitigate the Threat of the Delta and Omicron Variants to the Pentagon Reservation

References: (a) Secretary of Defense Memorandum, “Guidance for Commanders’ Risk Based Responses and Implementation of the Health Protection Condition Framework During the Coronavirus Disease 2019 Pandemic,” April 29, 2021
(b) Director Administration and Management Memorandum, “Coronavirus Disease 2019 – Transition to Health Protection Condition Bravo Plus on the Pentagon Reservation”, September 7, 2021
(c) Under Secretary of Defense for Personnel and Readiness Memorandum, “Guidance on Eligibility for a Coronavirus Disease 2019 Booster Dose,” December 17, 2021

The Pentagon Reservation remains at Health Protection Condition (HPCON) Bravo Plus (Bravo +). We have seen an increase in coronavirus disease 2019 (COVID-19) and positive test results in the National Capitol Region (NCR) in recent weeks. Additional mitigation measures will be implemented on the Pentagon Reservation to protect the workforce and our support to the no-fail mission of the Department of Defense. We will continually assess health protection measures and will update this guidance, as appropriate.

- All DoD personnel are strongly encouraged to receive the booster dose to protect themselves against COVID-19. Individuals 18 years of age or older, who completed a primary vaccination series with an mRNA vaccine (i.e., Pfizer-BioNTech/Comirnaty or Moderna) at least six months ago, and those who received a Johnson & Johnson shot at least two months ago, are eligible for a booster dose. COVID-19 vaccinations remain widely available at military medical treatment facilities and other locations at no cost to the recipient.
- COVID-19 vaccines will again be available for eligible Service members, DoD civilian employees, and on-site DoD contractor personnel at the DiLorenzo Pentagon Health Clinic and at the Pentagon Library Conference Center, beginning on January 5, 2022. Individuals can make a reservation for a vaccination, through this CAC restricted URL: <https://apps.sp.pentagon.mil/sites/Vaccination/Pages/Home.aspx>. The Pentagon Health Clinic is currently administering only the Pfizer-BioNTech/Comirnaty COVID-19 vaccine.
- DoD personnel are encouraged to consider using an FDA-approved COVID-19 home test kit upon return from the Federal holiday period prior to returning to the workplace.

Effective immediately, unless otherwise noted, the Pentagon Reservation will implement the following mitigation measures. To the extent these measures are inconsistent with reference (b), reference (b) is superseded. Other requirements in reference (b) remain in effect:

- Effective Monday, January 3, 2022, Department of Defense Concessions Committee Food Court seating will not be available for eating or gathering. Military Department Executive Dining Facilities in the Pentagon will determine their operating status;
- Supervisors and managers should strongly encourage their workforce to maximize telework, where the mission permits, through the end of January 2022;
- Official visitors will be limited to the minimum required for mission critical meetings;
- The Pentagon Reservation will be closed to unofficial visitors through the end of January 2022;
- Virtual meetings or seating with physical distancing will be maximized, where possible;
- Employees should monitor for symptoms, and if sick, not come to the workplace; symptoms for COVID-19 can be found at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

While the Pentagon Reservation remains at HPCON Bravo +, organizations are expected to maintain occupancy rates at less than 40% of normal occupancy, subject to the exceptions approved by my office. Effectively immediately, all previously approved exceptions for occupancy limits over 60% are now capped at 60%, through the end of January 2022, in order to protect the workforce and preserve mission effectiveness.

My point of contact for this matter is Thomas M. Muir, Office of the Director of Administration and Management, thomas.m.muir.civ@mail.mil, (703) 692-7138 (office).

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Michael B. Donley

cc:
Special Assistant to the Secretary of Defense for Protocol
CEO, Armed Forces Retirement Home